

**[PLEASE FIND COPY ON EBCF WEBSITE AND TYPE ON YOUR ORGANIZATION'S LETTERHEAD]**

**[Date]**

Edyth Bush Charitable Foundation, Inc.  
199 East Welbourne Avenue  
Winter Park, Florida 32790-1967

Re: Acceptance of Grant

Ladies and Gentlemen:

In accepting Grant No. **[Grant No.]** from Edyth Bush Charitable Foundation, Inc., we agree to expend the funds from your grant only for the purposes for which the grant was made and in accordance with Section 501(c)(3), Section 4945 and other applicable provisions of the Internal Revenue Code. We also accept and agree to the conditions of Exhibit A to the Grant Policies and Procedures, a copy of which is attached to this letter.

We agree to provide you with progress reports of information annually, or as often as required either by you or under the applicable provisions of the Internal Revenue Code, with respect to any grant payment made by you to this organization. You or your representatives may have full and complete access to our files and financial records relating to the grant or our tax status. We also agree to notify you of any changes in our Federal tax status before or during the period grant funds are being spent.

We understand that grant payments to us which are yet to be made by Edyth Bush Charitable Foundation, Inc. may be discontinued, modified, or withheld by you, if, in your sole judgment such action is necessary to comply with the requirements of law.

When all of the funds provided by you have been expended, we will provide you a full financial report on the use of the grant funds. We will also provide you an evaluation report on what the grant funds accomplished.

This acceptance of the grant and the terms and conditions of the grant is signed by an authorized officer of this organization.

Very truly yours,

**[Name of Organization]**

**[Signature]**

**[Title]**

Enclosure:

-Exhibit "A" - General Terms and Conditions